

**MINUTES for PPC MEETING: October 8<sup>th</sup>, 2025**

**Members Present:** Father Jim, Uduak Akpan, Rod Randolph, Mary-Lou Veeken, Natalie Lavigne, Deacon Lynn Pion, Terry Volk, Aoife Cahill, Michael Becher, Bridget Kenny, Wally Sagansky and Helen Doyle.

<b><u>AGENDA ITEM</u></b>	<b><u>LEADER</u></b>	<b><u>REF#</u></b>
<b>1.</b> Opening Prayer/Gospel Reflection	Bridget Uduak	<u>1</u>
<b>2.</b> Review and Approval of <b>Agenda:</b> the agenda was amended to delete Ana Fichtner from the list of members.	Uduak	<u>2</u>
<b>3.</b> Review and approval of <b>Minutes:</b> The minutes were amended to change the date of Oct. 27 <sup>th</sup> to Sept. 27 <sup>th</sup> -Edmonton Diocesan Executive meeting in #5-Ministry Liaison CWL report-upcoming events.	Father Jim	<u>3</u>
<b>4. Pastor's Opening Comments:</b> Father Jim advised that we will have Holy Hour every weekday from 5:15 to 6:15 prior to the evening Mass to pray for a resolution to the teacher's strike.	Uduak	<u>4</u>
<b>5. Ministry Liaison: What have you heard?</b> Mary-Lou advised that she contacted the Clothing Nook and they would like a railing going to the clothing nook and more storage space for out-of-season clothing; Mike advised to put those issues in the maintenance log in the office; she also contacted the Catechesis of the Good Shepherd and they need more space and training programs for volunteers. Aoife contacted the Decorating Committee and Fern advised that she would like to be replaced on her job; Aoife will also contact Louise Siracky. Rod advised that he contacted the Friday Morning Hospitality Group and they are encouraging more parishioners to get involved; sent an E-mail to the Secular Franciscan order, but no response. Bridget contacted the Young Adults Group and they are doing Bible Studies and other activities. Uduak contacted the compassionate Care group and received no response from them. a) <b>All Others:</b> N/A b) <b>Correspondence:</b> i) Catholic Education Sunday: Re-scheduled for May, 2026 due to teacher's strike ii) Alberta Benefit for Life: OLPH bought 2 tables, and Amanda Gaudet will ask parishioners to attend and represent the parish	Uduak	<u>5</u>
<b>6. Action items</b> a) What has been completed? The first item on the list has been completed and will be deleted; the other 2 items will remain on the list	Uduak	<u>6</u>
<b>7. Generative Discussion:</b> As a parish community, what can we do to support parents, children and families during the teacher's strike? Some ideas were: offer snacks and/or a movie in the morning after the 8:30 Mass, or at lunch time; give any other ideas you have to Natalie; Uduak will connect with parishioners who go to the schools to pray with the students as prayer groups for their ideas-a decision will be made next week if the strike is still ongoing.	Uduak	<u>7</u>
<b>8. New Business:</b> a) <b>Parish Census:</b> Natalie advised that 699 parishioners completed the census online, and a few others have completed a paper copy; we have approximately 1500 families in the parish; we are the pilot site for the census in the Archdiocese; we will keep a census table in the foyer for the next 2 weeks to offer assistance in completing the form. This weekend, we will show a video on the Ecumenical Mission prior to all Masses. b) <b>Parish Sacrificial Giving:</b> Father Jim advised that we donate 2% of regular Sunday giving to charities-approximate total of \$23,000 last year when we gave assistance to Alpha, Sacred Heart Church of the First Peoples, ICPM, Emmanuel	Natalie  Father Jim	<u>8</u>

<p>Foundation-\$5,000 each, \$2,000 to Father Ben’s school in Ghana and \$1,000 to the REAL Foundation. For 2025, we have donated \$10,000 and have \$13,000 left. It was moved by Rod and seconded that OLPH donate \$5,000 to ICPM; motion carried. It was moved by Bridget and seconded that OLPH donate \$2,000 to the Strathcona Food Bank; motion carried. Father Jim received a request from Lac Ste Anne Catholic Church to purchase a golf cart at a cost of \$2,600 for taking elders to the lake; decision was to wait for a formal request from Lac Ste Anne Catholic Church. The remaining amount-\$3,400 will be allocated at a later meeting.</p> <p><b>c) Children’s Collection:</b> Three options were recommended-Chalice, Holy Childhood Association, and ABJ’s Christmas Program for needy families. It was moved by Aoife and seconded that the money from the Children’s Collection in 2025 be divided between Chalice and Holy Childhood Association; motion adopted.</p> <p><b>d) New Priests/Parish Business Coordinator:</b> Father Jim advised that there is no news on their arrival, and that he is interviewing a candidate for the business coordinator tomorrow; also, no update on a new Archbishop for the diocese</p> <p><b>e) Safe Environment Training:</b> Ministry coordinators have been advised of the requirements and volunteers can contact the office if they have any problem completing the courses</p> <p><b>f) Senior Housing Project:</b> Father Jim advised that he will update us on the status of this project at the next meeting</p>	<p>Father Jim</p> <p>Uduak</p> <p>Father Jim</p> <p>Terry</p> <p>Father Jim</p>	
<p><b>9. Standing Reports:</b></p> <p><b>a) CWL:</b> Mary-Lou advised that: Masses with CWL intentions and hosted Holy Hour on Sept. 17<sup>th</sup>, honour guard was provided at Solange Fika’s funeral and waiting a date for Leona Curle’s funeral, made 140 pies on Sept. 17<sup>th</sup>-remainder will be sold at the Fall Market, gave a presentation to JETS on Sept. 26<sup>th</sup>, three members attended the Diocesan Fall Executive meeting in Wetaskiwin on Sept. 27<sup>th</sup>, provided hospitality for Pastoral Priorities Sunday on Oct. 5<sup>th</sup> after the 7PM Mass, and sent 3 greeting cards to members and staff in Sept. for events of note and special occasions, and 2 Mass intentions were prayed for</p> <p><b>Upcoming CWL Events:</b>  CWL General Meeting-Oct. 14<sup>th</sup>, Masses with intentions and host Holy Hour on Oct. 15<sup>th</sup>, perogy-making bee-Oct. 15<sup>th</sup>, Grey Cup tickets will be sold in Oct. and Nov., will join with K of C for Chili Fest on Oct. 18<sup>th</sup>, will assist with the Ecumenical Mission closing reception on Oct. 22<sup>nd</sup>, Fabulous Fall market on Nov. 8<sup>th</sup> and will provide sandwiches for Sacred Heart Church of the First Peoples in Nov.</p> <p><b>b) Knights of Columbus:</b> Wally advised that: K of C will hold a Valentine’s Dinner and Dance on Feb. 14<sup>th</sup>, 2026, and Chili Fest tickets are on sale in the foyer this weekend.</p> <p><b>c) Liturgy:</b> Terry advised that: Marlane Pentelechuk will be the co-lead for proclaimers, with Terry Volk, Michelle Rose is stepping away from Liturgy Council, but will remain as a proclaimer, members will each attend a PPC meeting during the year, details were changed to improve the flow of the Mass, members are completing the Praesidium courses, and will create information for the fall ministries recruitment campaign.</p> <p><b>d) Finance/Parish Business Report:</b> Mike advised that: Together We Serve has achieved about 69% of its target, budget items are in line with the operational year, and savings are realized via coordination with the Archdiocese, PSG donations will be discussed at this meeting, in the process of hiring a p/t office assistant to assist the team, following up on an applicant for the Business Coordinator,</p>	<p>Mary-Lou</p> <p>Wally</p> <p>Terry</p> <p>Mike</p>	<p>9</p>

<p>the altar tiling project has been completed, plans to paint the front sacristy wall, release the snow clearing schedule, building management system replacement and repairs to the sacristy, including new carpet in the office area.</p> <p><b>e). Parish Team Update: Parish School Relations:</b> Natalie advised that: Business Coordinator job is still vacant, plan to hire a p/t office assistant for the mornings, school visits and Masses are cancelled due to the teacher’s strike, Catholic Education Week postponed till May, 2026, and a daily Holy Hour has been added prior to the evening Mass to pray for a resolution to the teacher’s strike.</p> <p><b>3) Sacraments and Funerals:</b> 77 children have been baptized this year, the monthly Baptism Prep classes will continue, 63 children are enrolled in the fall session for First Reconciliation and First Holy Communion, 33 youth enrolled in the Fall Confirmation prep class, supporting 42 couples preparing for Marriage/Con-validation in 2025, 22 weddings and 4 con-validations and 47 funerals YTD at OLPH.</p> <p><b>4) Youth Ministry:</b> OLPH youth gatherings continue the 2<sup>nd</sup> Friday of every month, theme for Oct. is Thanksgiving and the Rosary, Face to Face Ministries are invited to run their IGNITE Jr. summer camp here in July, 2026; they will also conduct a Youth Conference here on Jan. 31<sup>st</sup>, 2026, and over 20 youth attended the Potluck and Teen Zone on Oct. 4<sup>th</sup>,</p> <p><b>5) Other Parish Activities/Events/News:</b> OLPH hosted the “I Believe” series exploring the Creed on Sept. 25<sup>th</sup>, with Father Hysell, parish census project is ongoing, Rosary rally scheduled for Oct. 11<sup>th</sup>, 34<sup>th</sup> annual Ecumenical Mission will be held from Oct. 19<sup>th</sup>-22<sup>nd</sup>, and the closing event will be held at OLPH.</p> <p><b>f) Pastoral Priorities Plan:</b> Terry advised that: The Annual Report has been reviewed and revised, parish team will explore hosting a panel on MAID, committee will bring suggestions for short apologetics videos to the Oct. meeting, Father Jim will invite Archbishop Andrew Cozzens to do a Lenten Mission, Rita presented a draft list of prayers for inclusion in the prayer books, recognition was received from Father Paul Kavanagh for leadership in implementing pastoral priorities, and Father Jim will discuss with the Archdiocese the development of a best practises resource. All members also received a copy of their Annual Review.</p> <p><b>g) Other Business: N/A</b></p>	<p>Natalie</p> <p>Natalie</p> <p>Natalie</p> <p>Terry</p> <p>Uduak</p>	
<p><b>10. Wrap-up:</b></p> <p><b>a) Challenges and Blessings:</b></p> <p><b>b) Next PPC Meeting: November 12th, 2025-6:30PM</b></p> <p><b>c) Closing Prayer:</b></p> <p><b>d) Adjournment-meeting adjourned at 9:00PM</b></p>	<p>Uduak</p> <p>All</p> <p>Uduak</p> <p>Father Jim</p> <p>Uduak</p>	<p><b><u>10</u></b></p>

**ACTION ITEMS**

Date	Action Item	Person Responsible	Due Date	Status	Date Completed	Comments
October 8th, 2025	Review the Constitution and bring any comments to PPC	All	April, 10 <sup>th</sup> , 2026			
March 12 <sup>th</sup> , 2025	Look for opportunities to be a Compassionate Parish	All	Continuing			
Oct. 8 <sup>th</sup> , 2025	Send revised copy of Ministry Liaison Contacts to all	Uduak	November 7 <sup>th</sup> , 2025			
Oct. 8 <sup>th</sup> , 2025	Give any ideas to Uduak/Natalie to support parents/children/families during the teacher’s strike	All	Oct. 20 <sup>th</sup> , 2025			