## MINUTES for PPC MEETING: November 8th, 2023

Members Present: Father Jim, Father Mario, Father Ben, Bridget Kenny, Pauline Maisonneuve, Don Snider, Natalie Lavigne and Helen Doyle

Guests: Len and Sandra Stang

Regrets: Garnett Genuis, Greg Dixon, Rod Randolph, Aiofe Cahill, and Uduak Akpan
AGENDA ITEM
LEADER
REF#

AGENDA ITEM	<u>LEADER</u>	<u>REF#</u>
1.Opening Prayer/Gospel Reflection	Natalie	<u>1</u>
2. Review and Approval of Agenda-the agenda was amended to		
change the numbering system to 7, 8 and 9 as the last 3 items	Bridget	<u>2</u>
3. Review and Approval of Minutes: The minutes were amended	Bridget	$\frac{2}{3}$
to change OPLH to <b>OLPH in Standing Reports-Parish/School</b>		
Relations-last line		
4. Pastor's Opening Comments: Father Jim advised that he is	Father Jim	<u>4</u>
happy with the way things are going at OLPH and welcomed Len	Len, Sandra Stang	
and Sandra Stang to inform PPC on our reverse collection program		
for needy families. We will have a reverse collection for needy		
parishes at the beginning of December. The food packaging event		
in September went well and OLPH may make a larger contribution		
to future events.		
<b>5.</b> Ministry Liaison: What have you heard?	Pauline	<u>5</u>
a) CWL: Pauline advised that tonight is the Memorial Mass for		
the deceased CWL and K of C members, the annual fall market		
was a great success-netting \$8, 147, Connie Asp and Elaine		
McDonald recently received awards from the CWL for their		
outstanding work, November 15 <sup>th</sup> will be a Mass for CWL		
intentions, CWL will provide a hot meal to Sacred Heart Church		
on December 2 <sup>nd</sup> , Christmas social will be on December 4 <sup>th</sup> , a few		
members have requested that they be informed in advance if		
smudging and/or incense will be used at a Mass, and looking at		
ways to increase participation and volunteers. Elections will be		
held in January.		
b) K of C: Greg advised that flock note implementation is		
ongoing, Memorial Mass for deceased K of C and CWL members	Greg	
is tonight, the St. Valentine's Gala will be held on February 10 <sup>th</sup> or		
17 <sup>th</sup> -details being finalized, Charities Appeal 50/50 raffle will be		
online until November 25 <sup>th</sup> , Pancake breakfast will be on		
November 19 <sup>th</sup> , Holy Hour sponsored by K of C will be on		
November 22 <sup>nd</sup> , and the next meeting is on December 5 <sup>th</sup> .		
c) Correspondence: Father Jim advised that he received a note of	Father Jim	
thanks from a parishioner who attended the Archbishop's dinner in	raulei Jiiii	
October, a parishioner inquired about gluten-free communion; she was advised to go to a priest for receipt, and Bridget received a		
request from a parishioner to change the morning week-day Mass		
to 9AM-will respond that our priests have busy schedules in the		
schools, care homes and sometimes funerals to also attend to.		
d) All others: N/A		
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<b>6. Action Items:</b> Two items from the list were completed and		
therefore deleted; the other items will remain on the list	Bridget	6
more to a control to the min terms of the first	Dilugu	<u>U</u>

7. Standing Reports:		
a) Liturgy: Michelle Rose advised that a meeting will be held	Michelle Rose	<u>7</u>
soon to ensure consistency with adult servers, electronic signage		
for the foyer and office area will be available soon, collection		
boxes near entrances will remain, tasks for altar servers will be		
differentiated between junior and senior servers, call to		
stewardship volunteer opportunities will be advertised,		
Christmas/New Years Masses have been finalized and will soon be		
available on sign-up genius.		
b) Finance/Parish Business Report: The parish is in a sound		
financial position, terms of reference for finance council has been	Ron Ross	
finalized, work is being done on the RFP for the roofing project,		
pricing for the audio visual upgrades is being reviewed, and		
installation of a push button door-opener at the front door is being		
explored. Sunday Missals are now available, we will submit an	Arden Playford	
application for the Canada Summer Jobs Program for 2024 and the		
winter maintenance team is being established.		
c) 1. Parish/School Relations: Natalie advised that priests are		
busy with school visits and Masses, student retreats and Bible	Natalie Lavigne	
Presentation Liturgies for all the grade 4's, Catholic Education	_	
Sunday was celebrated on November 5 <sup>th</sup> with schools participating		
in all the ministries and coffee being served after all Masses, and		
school Advent concerts/Masses will be held at OLPH in December		
<b>2. Sacraments:</b> There are approximately 60 children in		
preparation for First Reconciliation and First Holy Communion,		
approximately 50 youth preparing for Confirmation-Mass will be		
at OLPH on December 6 <sup>th</sup> , more volunteers are need for	Natalie	
sacramental preparation and Confirmation students are preparing		
to serve in ministries and hospitality after the 12:30 Masses on		
November 12 <sup>th</sup> , 19 <sup>th</sup> and 26 <sup>th</sup> .		
Natalie was recognized at a deanery meeting for insisting that		
parents accompany their children to the Sacramental preparation		
sessions.		
<b>3. Youth Ministry:</b> Face-to-face ministries will host their second		
annual ELEVATE youth retreat at OLPH on January 20 <sup>th</sup> for	Natalie	
grades 6-8; adult volunteers will be needed to assist, and a youth		
committee will also be needed to assist teachers from the schools.		
e) Visioning Update: Nil Report		
<b>f) Youth:</b> Father Jim will meet with the youth Minister from St.		
Theresa's and get ideas from him, but we may go in the direction	Father Jim	
of a family minister, as opposed to one just for youth.		
8: New Business:		<u>8</u>
a) Sacrificial Giving: Discussion centered around the need in	Bridget	_
some parishes for basic needs, especially around Christmas		
We are fortunate that we have a generous parish and always		
contribute to worthy causes. It was moved by Don Snider and		
seconded by Bridget that OLPH contribute \$5,000 from our		
Parish Sacrificial Giving Program to the Sherwood Park		
Against Hunger Meal Packaging Event; motion passed.		
b) Canada Summer Jobs: Bridget advised that an application	Bridget	
will be submitted for the 2024 season.	-	
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c) Hospitality: Father Jim advised that JETS have volunteered to	Father Jim	
do hospitality after the 12:30 Masses once a month, and a		
family have offered to host coffee on a regular basis; we need a		
greater commitment in order to make this a regular feature of		
Sunday Masses; Father Jim will write about this in the Bulletin		
next weekend. Natalie will be the contact for volunteers.		
9. Wrap-up	Bridget	
a) Challenges and Blessings Roundtable:	All	
b) Next PPC Meeting-Wednesday, December 13th at 6:30PM	Bridget	<u>9</u>
c) Closing Prayer	Father Ben	
Adjournment-Meeting adjourned at 8:35 PM	Bridget	

**ACTION ITEMS** 

Date	Action Item	Person	<b>Due Date</b>	Status	Date	Comments
		Responsible			Completed	
February 8 <sup>th</sup> ,	Contact EICS Coordinator of	Natalie	November			
2023	Faith and Wellness to		30 <sup>th</sup> , 2023			
	arrange a speaker after an					
	evening Mass to present an					
	awareness session on Truth and Reconciliation					
October 11 <sup>th</sup> ,	Contact the Youth Minister	Father Jim	November			
2023	from St. Theresa's and invite		28th, 2023			
	him to a meeting					
October 11 <sup>th</sup> ,	Advise parishioners that	Natalie	November			
2023	hymnals are available in the		30 <sup>th</sup> , 2023			
	pews					
October 11 <sup>th</sup> ,	Ask the Liturgy committee	Michelle	November			
2023	for ideas to engage youth in	Rose	30 <sup>th</sup> , 2023			
	the Masses in hospitality or					
.1	greeters					
November 8 <sup>th</sup> ,	Put information in the	Father Jim	November			
2023	Bulletin about the		30 <sup>th</sup> , 2023			
	importance of hospitality at					
	Masses and encourage					
	parishioners to volunteer					
November 8 <sup>th</sup> ,	Put a note in the Bulletin for	Natalie	November			
2023	volunteers for the Parish		19 <sup>th</sup> , 2023			
	Potluck on November 25th					

## **KEY Decisions/Conversations:**

• OLPH will donate \$5,000 from the Parish Sacrificial Giving Program to the Sherwood Park Against Hunger Meal Packaging Event