

## **MINUTES for PPC MEETING: October 11<sup>th</sup>, 2023**

**Members Present:** Father Jim, Father Mario, Father Ben, Garnett Genuis, Pauline Maisonneuve, Uduak Akpan, Rod Randolph, Michelle Rose, Aoife Cahill, Ron Ross, Deacon Lynn, Paul Corrigan-guest and Helen Doyle

### **Regrets:** Bridget Kenny, Natalie Lavigne and Greg Dixon

AGENDA ITEM	LEADER	REF#
<p><b>1.</b> Opening Prayer/Gospel Reflection</p> <p><b>2.</b> Paul Corrigan-EICS Superintendent provided an update on the current status of EICS: We have 18 schools with approximately 8,000 students, great support from OLPH parish, and our pastor, Father Jim will receive an award from ACSTA for leadership in EICS, theme for this year is: Go Light our World; have a mental health project called: Here Comes the Sun for all students in EICS, Catholic Education will be celebrated on Sunday, November 5th, a challenge for all of us is to encourage more of our students to come to Sunday Mass; teachers are key in fostering the faith in students, and it was recommended that staff give feedback to OLPH on improving connection to the parish. Scholarship nominations are encouraged from the parish for a deserving student from EICS who practises his/her faith.</p>	<p>Helen</p> <p>Paul Corrigan</p>	<p><u>1</u></p> <p><u>2</u></p>
<p><b>3.</b> Review and Approval of Agenda-the agenda was amended to change the meeting date from September 13<sup>th</sup> to October 11<sup>th</sup> and to add CSJ update under #9-New Business</p>	Garnett	<u>3</u>
<p><b>4.</b> The September meeting minutes were approved as distributed</p>	Garnett	<u>4</u>
<p><b>5. Pastor's Opening Comments:</b> Father Jim advised that he is very grateful for the good relationship that OLPH parish has with all the schools in the division, and that he received some feedback on the Opening Day Mass for EICS due to the smudging involved; this issue will be addressed via the upcoming weekend Bulletin. We need to establish a hospitality ministry and have a person lead this initiative; youth could assist in this area, and maybe serve as greeters prior to Masses</p>	Father Jim	<u>5</u>
<p><b>6. Ministry Liaison: What have you heard?</b></p> <p><b>a) CWL:</b> Pauline advised that the Edmonton Diocesan Council held its fall meeting on September 30<sup>th</sup>; distribution of the Grey Cup tickets is almost complete; the pie-making bee was very successful; perogies will be made on October 17<sup>th</sup>; K of C and the CWL will have their Memorial Mass on November 8<sup>th</sup>; CWL will be donating \$1,000 to help fill the sea can for Feed the North; the CWL would like to see a push button installed at the front door to assist disabled people to enter and leave the church; Ron Ross will discuss this with Finance Council.</p> <p><b>b) K of C:</b> Greg advised that the Council members are struggling with the implementation of flock notes, Memorial Mass for deceased K of C and CWL members will be held on November 8<sup>th</sup>, 15 new members were signed up last weekend, Archbishop's Dinner on October 6<sup>th</sup> was sold out, Octoberfest is on October 14<sup>th</sup>, October 26<sup>th</sup> is Padre night, and the next Council meeting is on November 7<sup>th</sup>.</p> <p><b>c) Correspondence:</b> See Pastor's Report</p> <p><b>d)</b> All others: Nil</p>	<p>Pauline</p> <p>Greg</p> <p>Father Jim</p>	<p><u>6</u></p>

<p><b>7. Action Items:</b> Four items from the list were completed and therefore deleted; the item re hymnals in the pews will be addressed via the Bulletin and on the overhead to state that hymnals are available at the back of the church. It was recommended that OLPH have an awareness session around September 30<sup>th</sup> next year to showcase our relationship with Indigenous peoples; Father Jim will discuss with Natalie. Other items will remain on the list.</p>	Garnett	<u>7</u>
<p><b>8. Standing Reports:</b></p> <p><b>a) Liturgy:</b> Michelle advised that: she will remain as chair for the coming year, there will no longer be a commentator's ministry, priorities for the year are: encourage volunteerism in all ministries, and ensure that they have taken the required training, promote Sign-up Genius and review the Volunteer and Covenant of Care forms. Updates were provided from proclaimers, music, Altar Servers, sacristans, and Prayers of the Faithful. Prayers of the Faithful are prepared by parishioners each week with a reference to the scripture of the week, and Order of the Mass is done to ensure that protocols are followed.</p> <p>Liturgy Council will explore ideas around having youth/kids more involved in the Mass-get ideas from Amanda Gaudet and Christina Stockdale</p> <p><b>b) Finance/parish Business:</b> Ron advised that: OLPH is in a good financial position, annual revenue as of September 30<sup>th</sup> exceeded expenses by \$400,000, working on a Terms of Reference document to deal with council scope, responsibilities, membership and succession planning, potential solutions to the roofing issue are being discussed, looking at options for replacing flooring in the sanctuary, and pricing of audio upgrades for the foyer are being explored.</p> <p><b>c) 1. Parish/School Relations:</b> Natalie advised that: Clergy continue with their school visits, and school Masses at OLPH as well as retreats and bible presentations to grade 4's, November 6<sup>th</sup> is Catholic Education Sunday with hospitality after all Masses; schools will volunteer at all Masses that weekend, EICS Mental Health Retreats-Here Comes the Sun were held at OLPH on October 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>. Advent concerts/ Masses will be held at OPLH in December.</p> <p><b>d) 2. Sacraments:</b> Approximately 60 children are preparing for First Reconciliation and First Communion, approximately 50 youth are participating in Confirmation preparation with the Confirmation Mass to be held on December 6<sup>th</sup>; we need more volunteers for Sacramental preparation; Confirmation students will prepare to serve in Mass ministries and hospitality after the 12:30 Masses on Nov. 12<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup></p> <p><b>3. Youth:</b> The second annual ELEVATE Youth Retreat will be held at OLPH on January 20<sup>th</sup>, 2024 for youth from grades 6-8; adult volunteers will be required to assist on that day.</p>	Michelle Rose	<u>8</u>
	Ron Ross	
	Natalie	

<b>9: New Business: Canada Summer Jobs:</b> Garnet advised that the program is for organizations to hire youth for summer jobs and they can do a variety of jobs and gain useful experience; some examples are: assisting in the office, organizing the parish picnic and assisting with the Vacation Bible Camp-could be extended to 6 weeks, and doing Hospitality after the weekend Masses. OLPH is encouraged to submit an application for 2024	Garnett	<b>9</b>
<b>10. Wrap-up</b> a) Challenges and Blessings Roundtable: b) Next PPC Meeting- <b>Wednesday, November 8<sup>th</sup> at 6:30PM</b> c) Closing Prayer Adjournment-Meeting adjourned at 8:45 PM	Garnett All Garnet Deacon Lynn Garnett	<b>10</b>

#### **ACTION ITEMS**

<b>Date</b>	<b>Action Item</b>	<b>Person Responsible</b>	<b>Due Date</b>	<b>Status</b>	<b>Date Completed</b>	<b>Comments</b>
February 8 <sup>th</sup> , 2023	Contact EICS Coordinator of Faith and Wellness to arrange a speaker after an evening Mass to present an awareness session on Truth and Reconciliation	Natalie	October 31 <sup>st</sup> , 2023			
October 11 <sup>th</sup> , 2023	Contact the youth minister from St. Theresa's and invite him to a meeting	Father Jim	November 15 <sup>th</sup> , 2023			
October 11 <sup>th</sup> , 2023	Advise parishioners via the Bulletin or the overhead that hymnals are at the back of the church	Natalie	October 30 <sup>th</sup> , 2023			
November 14 <sup>th</sup> , 2022	Send an E-mail to a few PPC groups to gauge interest in doing hospitality after weekend Masses;	Bridget	October 30 <sup>th</sup> , 2023			
October 11 <sup>th</sup> , 2023	Ask the Liturgy council to explore some ideas for engaging youth in the Masses	Michelle Rose				
October 11 <sup>th</sup> , 2023	Discuss the potential for a push button at the front door to enable access for disabled people	Ron Ross	November 15 <sup>th</sup> , 2023			

#### **KEY Decisions/Conversations:**

OLPH should do an awareness session or event for next year around National Indigenous Reconciliation Day-September 30<sup>th</sup>