

## MINUTES for PPC MEETING: May 10th, 2023

**Members Present:** Father Jim, Father Vince, Bridget Kenny, Natalie Lavigne, Rita Sandmaier, Deacon Lynn, Michael Becher, Don Snider, Steve Tymko, and Helen Doyle  
**Regrets:** Garnett Genuis, Greg Dixon and Pauline Maisonneuve

## AGENDA ITEM

## LEADER

## REF#

<b>1.Opening Prayer/Gospel Reflection</b>	Rita	<u><b>1</b></u>
<b>2.</b> Review and Approval of Agenda-the agenda was approved as distributed	Bridget	<u><b>2</b></u>
<b>3.</b> Review and approval of minutes from April; the minutes were amended as follows: #6- <b>Generative Discussion:</b> 2 <sup>nd</sup> last sentence should read: previous model was for OLPH to contribute 50% of the salary of the staff person from EICS <b>Action Items:</b> 1 <sup>st</sup> item should read: Contact EICS Indigenous consultant to get a rep to come to OLPH to discuss Truth and Reconciliation; 3 <sup>rd</sup> one person responsible should be: Father Jim; 4 <sup>th</sup> one: should read: Contact parishioners to further define the Welcoming Ministry, and 5 <sup>th</sup> one, add: get feedback from Liturgy Council re their thoughts	Bridget	<u><b>3</b></u>
<b>4. Pastor's Opening Comments:</b> Father Jim advised that we need some new people for PPC next year, and he has asked Bridget Kenny to remain as chair for next year; give any parishioners names who may be interested to Father Jim; he is grateful for the parishioners here who have served on PPC for several years.	Father Jim	<u><b>4</b></u>
<b>5. Ministry Liaison: What have you heard?</b> <b>a) CWL:</b> Pauline advised that the general meeting was held on May 8 <sup>th</sup> , and the next one will be held on September 11 <sup>th</sup> , Strawberry Tea and Fashion Show is tonight, May 11 <sup>th</sup> is the Alberta March for Life, May 17 <sup>th</sup> -CWL Holy Hour from 5:15 to 6:15PM, May 24 <sup>th</sup> -and June 21 <sup>st</sup> -Masses for CWL intentions, and year-end potluck and awards is on June 12 <sup>th</sup> . <b>b) K of C:</b> Greg advised that they are having a Mother's Day Pancake breakfast after the 8:30 and 10:30 Masses on May 14 <sup>th</sup> , a Holy Hour from 5:15-6:15 on May 24 <sup>th</sup> , the general meeting and council elections on June 6 <sup>th</sup> , a meeting of the Edmonton chapter on June 7 <sup>th</sup> , a year-end social on June 20 <sup>th</sup> and Holy Hour from 5:15-6:15 on June 28 <sup>th</sup> . <b>c) Correspondence:</b> Father Jim advised that he received a letter from a parishioner-will discuss at next meeting <b>d)</b> All others: Rita advised that the Ecumenical Mission will be held from October 22 <sup>nd</sup> -25th	Pauline  Greg  Father Jim  Rita	<u><b>5</b></u>
<b>6. Action Items:</b> The last item from the list was completed and therefore deleted; three other items were amended and the 2 <sup>nd</sup> item will remain on the list	Bridget	<u><b>6</b></u>
<b>7. Generative Discussion:</b> <b>Youth Ministry at OLPH;</b> Report received from committee-will be discussed at our June planning meeting; all agreed that the foundation of the ministry should be a spiritual one.	Bridget	<u><b>7</b></u>

<p><b>8 Standing Reports:</b></p> <p><b>a) Liturgy:</b> Don advised that: minor revisions for Holy Week services were recommended, Father Jim will meet with adult servers and altar servers to solidify the roles between the two, all volunteers are to take the required course before serving in a ministry, and complete the necessary paper work, donations from St. Vincent de Paul were given to Saddle Lake residents, and an appreciation event will be held in June for volunteer committees.</p> <p><b>b) Finance/Parish Business:</b> Michael advised that: We are in a very sound financial position, staff performance reviews have been completed for 2023, some salary ranges were adjusted to be more competitive in the market place, Lorraine Dotto will be leaving OLPH for another position, parking lot sweeping has been completed, all wiring has been completed for the roof lighting project and the lamps should be arriving soon..</p> <p><b>c) 1. Parish/School Relations:</b> Natalie advised that:</p> <p>a) During April our clergy:</p> <p>Participated in 19 classroom visits, and 7 class Masses</p> <p>b) Staff and students from ABJ served in ministries at the 10AM Good Friday service</p> <p>c) Our priests attended the Y-fast event at ABJ on April 14<sup>th</sup> and offered adoration and confession to the students; K of C provided breakfast the next morning</p> <p>d) Had a meeting with EICS principals on May 9<sup>th</sup> ; the following topics were discussed: faith formation for all teaching staff, and their comfort in the church-details to be confirmed, continued discussion on schools providing music at some of our Masses, bridge activities for grades 4 and 8 at the church-more info to follow</p> <p>e) Catholic Education week will be celebrated from May 15<sup>th</sup>-19<sup>th</sup>; GrACE will provide agenda and resources for the week, and Natalie will promote on our website and face book, wear BLUE on May 18<sup>th</sup> for Catholic Education, and awards for the student art contest will be presented at Sunday Masses this weekend.</p> <p>f) Ecole OLPH will present flowers to Mary on May 14<sup>th</sup> - Mother's Day -ECOLE OLPH will also volunteer at the ministries on Sunday.</p> <p><b>d) 2. Sacraments:</b> Natalie advised that:</p> <ul style="list-style-type: none"> <li>Approximately 70 children participated in the First Reconciliation retreat on May 6<sup>th</sup> and will celebrate the sacrament on May 13</li> <li>The first week of preparation for First Communion will be a parent meeting and a child meeting featuring a craft and skit about the Last supper when Jesus gave us the Eucharist.</li> <li>Preparation programs for next year will follow a similar schedule as this year-info will be distributed to the schools in May.</li> </ul> <p><b>e) Visioning Update:</b> Father Jim advised that there are a number of initiatives in process and more information will be available next year</p>	<p>Don</p> <p>Michael Belcher/Arden Playford</p> <p>Natalie</p> <p>Natalie</p> <p>Father Jim</p>	<p><u>7</u></p>
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<b>9: New Business:</b> <b>a) Parish Potluck-June 10<sup>th</sup>:</b> Bridget advised that Billie Spindler is composing a flock note to all parish groups; PPC members are asked to assist with the potluck. <b>b) OLPH Grateful Gathering-June 14<sup>th</sup>:</b> This is a thank-you for all parish groups <b>c) June 3<sup>rd</sup> PPC Meeting:</b> Will be combined with the planning meeting on that day, starting at 9:30. <b>d) REAL Golf Outing:</b> Will be held at Broadmoor on May 24 <sup>th</sup> ; it was moved by Steve and seconded by Natalie that OLPH sponsor a hole at the tournament for a value of \$1,000. Motion passed. <b>e) Pictorial Directory:</b> Tabled till the fall <b>f) Canada Summer Jobs:</b> Tabled till the June 3 <sup>rd</sup> meeting- think of how students can assist with work in the parish to ensure that the program is successful	Bridget  Bridget Bridget  Bridget  Bridget	<b>9</b>
<b>10. Wrap-up</b> <b>a) Challenges and Blessings Roundtable:</b> <b>b) Next PPC Meeting-Monday, June 5<sup>th</sup> at 7PM</b> <b>c) Closing Prayer</b> Adjournment-Meeting adjourned at 9:05 PM	Bridget All Bridget Father Vince Bridget	<b>10</b>

#### **ACTION ITEMS**

Date	Action Item	Person Responsible	Due Date	Status	Date Completed	Comments
February 8 <sup>th</sup> , 2023	Contact EICS Indigenous consultant to get a rep to come to OLPH to discuss Truth and Reconciliation	Steve	May 31st 2023			
March 8 <sup>th</sup> , 2023	Train altar servers to be greeters prior to Masses	Amanda- Natalie will check this with Amanda	May 28th, 2023			
March 8 <sup>th</sup> , 2023	Discuss the potential for a marriage prep course here	Father Jim	May 30 <sup>th</sup> , 2023			
November 14 <sup>th</sup> , 2022	Contact parishioners to further define the Welcoming Ministry	Father Jim	May 30 <sup>th</sup> , 2023			
June 8 <sup>th</sup> , 2022	Compose a video of the importance of signing up for ministries prior to Mass	Father Jim	May 30 <sup>th</sup> , 2023			
May 10 <sup>th</sup> , 2023	Discuss at Liturgy council the merits of people signing up for Ministries	Don Snider	June 2 <sup>nd</sup> , 2023			
May 10 <sup>th</sup> , 2023	Give names of potential PPC members to Father Jim	All	June 30, 2023			

#### **KEY Decisions/Conversations:**

- **Bridget Kenny will remain as chair of PPC for 2023/2024**
- **OLPH will sponsor a hole at the REAL Foundation Golf Tournament-value-\$1,000**