

MINUTES for PPC MEETING: March 8th, 2023

Members Present: Father Vince, Bridget Kenny, Natalie Lavigne, Pauline Maisonneuve, Rita Sandmaier, Deacon Lynn, Amanda Gaudet, Greg Dixon, Marguerite Nobrega, and Helen Doyle

Regrets: Father Jim, Garnet Genuis and Steve Tymko

<u>AGENDA ITEM</u>	<u>LEADER</u>	<u>REF#</u>
1. Opening Prayer/Gospel Reflection	Pauline	<u>1</u>
<u>2.</u> Review and Approval of Agenda-the agenda was approved as distributed	Bridget	<u>2</u>
<u>3.</u> Review and approval of minutes from January: the minutes were approved as distributed	Bridget	<u>3</u>
<u>4.</u> Pastor's Opening Comments: Father Vince advised that he is grateful for the work done by staff and volunteers at OLPH	Father Vince	<u>4</u>
<u>5.</u> Action Items: The first item from February was completed and therefore deleted; the other items will remain on the list	Bridget	<u>5</u>
<u>6.</u> Generative Discussion: Are we doing a good job as a parish to reach the different demographics of our active parishioners? If not, how can we do better? Several ideas were presented: <ul style="list-style-type: none">• Have altar servers assist with greeting at the weekend Masses. Amanda volunteered to train the altar servers in this ministry• Maybe our local seminarians could help with sacramental prep-Natalie will discuss with Father Jim• Have a marriage prep group in our parish, led by a pastoral assistant; past leaders could be approached to assist with this ministry; a note in the Bulletin would be a good idea; Natalie will discuss with Father Jim, and the issue can be discussed at April's PPC meeting• Some appropriate programs for younger families and youth between First Communion and Confirmation would also be a good idea to keep them interested	All	<u>6</u>
<u>7</u> Standing Reports: a) Liturgy: Amanda advised that: there is a plan in place for the Greeters Ministry, but we need people to lead at each weekend Mass, people interested in AV and adult server ministry could express interest and then they would receive training from the ministry lead, all volunteers must take the appropriate training, parishioners should have access to low gluten hosts if they request them, Holy Week Masses will be added to the sign-up genius soon, the Lenten day of confessions will be on April 1 st , 9 RCIA candidates are preparing for Holy Week, Passion Sunday and Holy Thursday protocols were reviewed and updated, proclaimers and altar servers should follow the lead of the priest after the Mass is finished, and there are several new youth altar servers now serving at daily Masses, has obtained volunteers to wash and press the altar servers uniforms; we need more volunteers to sign up for the music ministry as some Masses have no music. Greg advised that K of C can provide ushers for Ash Wednesday Masses in future	Amanda	<u>7</u>

<p>b) Finance/Parish Business: Marguerite advised that: the budget for 2023 is almost finalized; we're planning for a small increase in revenue, along with a balanced budget, hope to have annual report completed by the end of March, a new part-time admn. asst. has been hired, lighting continues to be upgraded, work is being done on the leakage in the nave and a report should be available soon, and OLPH will host the Called to Protect workshop on March 10th.</p> <p>c) 1. Parish/School Relations: Natalie advised that:</p> <p>a) During February our clergy:</p> <ul style="list-style-type: none"> • Participated in 14 classroom visits • Celebrated Carnivale d'Hiver at Ecole OLPH • Took the Blessed Sacrament to St. Nicholas School for a day of adoration • Celebrated 2 Ash Wednesday Masses at ABJ, and 1 at St. Theresa's as well as 2 additional Masses at OLPH for the other schools and regular parishioners <p>b) EICS staff attended a Faith and Wellness Day here on March 3rd, with the rosary, Mass, and guest speaker Chief Cadmus Delorme on Truth and Reconciliation and the Indigenous world view.</p> <p>d) 2. Sacraments: Natalie advised that:</p> <p>a) Penitential celebration of First Reconciliation was held on Feb.11th-attended by approximately 45 youth and their families</p> <p>b) First Communion prep retreat for the above group will be held on March 11th; teaching Masses will be held on March 13th and 16th, with First Communion on March 18th and 19th</p> <p>c) Spring Confirmation classes continue with 122 students preparing; a 2nd Confirmation Mass will be held on June 4th</p> <p>d) The final session of First Reconciliation and First Holy Communion prep will run from April-June, with 40 children registered so far; info will be in the Bulletin and at the schools in March to encourage parents to register their children.</p> <p>e) Spent lunch hour at ABJ on March 8th with the youth who are preparing for the sacraments</p> <p>e) Visioning Update: Nil report as Father Jim was away</p> <p>f) Youth: Nil report as Tricia is on leave; Father Jim will contact Tricia re activities for youth</p>	<p>Marguerite Nobrega and Arden Playford</p> <p>Natalie</p> <p>Natalie</p> <p>Bridget</p> <p>Bridget</p>	
<p>8: New Business:</p> <p>a) Town Hall: re Senior's complex: recent presentations on the complex were well-attended; next step in the process will be focus groups of interested parishioners-no date confirmed.</p> <p>b) Lenten Mission: Father Jim has agreed to host a Lenten Mission; Bridget will confirm dates with Father Jim</p>	<p>Bridget</p> <p>Bridget</p>	<p><u>8</u></p>
<p>9. Ministry Liaison: What have you heard?</p> <p>a) CWL-Pauline advised that: CWL held an honor guard at the recent funeral of Jeanne Zupan, a long time member, will be serving a meal to L'Arche residents on March 13th, some members attended the Sacred Heart Church for the installation of their CWL executive, 85 ladies attended the recent retreat on the Holy Spirit, 2 members are working on a Share Lent project and Natalie presented info on her work with the Sacraments at recent meeting</p>	<p>Pauline</p>	<p><u>9</u></p>

<p>b) K of C-Greg advised that: K of C netted \$12,000 at their Valentine's Dinner and Dance-thanks to CWL and parish team for their support, great attendance at the Pancake breakfast on Feb. 19th,-next one will be on April 16th, good turnout for Ash Wed. Mass and Stations of the Cross, will assist ICPM with serving lunch at Easter at the Bissell Centre, have elections for board members on May 2nd, celebrating their 55th anniversary this year, will contribute \$1,000 for the replacement of the boiler at Star of the North Retreat House, and will be merging member info into Flocknotes soon.</p> <p>c) Others-Rita advised that we have adoration every Wed. at 5:15PM and groups are encouraged to sign up as proclaimers, Eucharistic ministers and adult servers. Question was posed when serving as a Eucharistic Minister: Could you sign up for a specific station as opposed to a generic sign-up? Rita also advised that she has obtained a leader for the fall Ecumenical Mission</p>	Greg Dixon	
<p>10. Wrap-up</p> <p>a) Challenges and Blessings Roundtable:</p> <p>b) Next PPC Meeting-Wednesday, April 12th-7:00PM</p> <p>c) Closing Prayer</p> <p>Adjournment-Meeting adjourned at 8:55PM</p>	<p>Bridget All Bridget Deacon Lynn Bridget</p>	<u>10</u>

ACTION ITEMS

Date	Action Item	Person Responsible	Due Date	Status	Date Completed	Comments
March 8 th , 2023	Train altar servers to be greeters prior to weekend Masses	Amanda	March 28 th , 2023			
March 8 th , 2023	Discuss the potential for a marriage prep course here with Father Jim	Natalie	March 25 th , 2023			
March 8 th , 2023	Confirm dates of Lenten Mission with Father Jim	Bridget	March 23 rd , 2023			
March 8 th , 2023	Ask Father Jim if local seminarians can assist with Sacramental prep	Natalie	March 20 th , 2023			
February 8 th , 2023	Invite an Indigenous rep to PPC meeting in April	Father Jim	April 7 th , 2023			
November 14 th , 2022	Contact parishioners to start a Welcoming Ministry	Father Jim	March 28 th , 2023			
Dec. 14 th , 2022	Contact K of C members for assistance with Sacramental prep programs	Greg Dixon	March 17 th , 2023			
June 8 th , 2022	Compose a video of the importance of signing up for ministries prior to Mass	Father Jim	March 28 th , 2023			
December 8 th , 2021	Advise Bridget of list of parish groups with whom we should be liaising	Father Jim	March 28 th , 2023			
February 8 th , 2023	Ask office to put info in the Bulletin re the CWL Bursary	Pauline	March 28 th , 2023			
October 12 th , 2021	Review list of potential candidates for PPC for 22/23	Father Jim and Bridget	March 28 th , 2023			

