MINUTES for PPC MEETING: November 14th, 2022

Members Present: Father Jim, Deacon Lynn, Bridget Kenny, Steve Tymko, Natalie
Lavigne, Pauline Maisonneuve, Trever Blunt, Greg Dixon, Don Snider and Helen Doyle

AGENDA ITEM

LEADER

REF#

AGENDA ITEM	<u>LEADER</u>	<u>REF#</u>
1. Opening Prayer/Gospel Reflection	Natalie	1
2. Review and Approval of Agenda-the agenda was approved as distributed	Bridget	2
3. Review and approval of minutes from October; the minutes were amended as follows: The second number 5 on the first page was changed to 6, and number 6 changed to 7; Standing Reports: #2-Sacraments-changed to d, and last sentence in b changed to: This preparation is in addition to the regular class for all parents requesting to baptize a child.	Bridget	3
4. Pastor's Opening Comments: Father Jim advised that he has approached 2 parishioners to join PPC and is waiting to hear from them; Ana has decided not to continue as a PPC member; Catholic Education Sunday went well, with all schools participating in the Ministries; the Mass schedule has been set for Christmas, and Father Vince has arrived at OLPH; he is very busy.	Father Jim	<u>4</u>
 5. Generative Discussion: What makes a welcoming parish community? Several ideas were presented for making our parish more welcoming: Personal contact, using the name of individual, if possible Pastor greeting parishioners and visitors at door of the church Greeters/ambassadors welcome people as they enter church Recognizing guests at the beginning of the Mass Having guests bring up the gifts Have a welcoming package and small gift for new parishioners ABJ could be approached to have students be greeters/ambassadors Have a playground on the premises to encourage younger families to attend Advertize activities on social media Have a kiosk in the foyer for quick access to information Have coffee/snacks after Mass and encourage people to stay and socialize We will need a lead person for the hospitality ministry Offer church tours, especially for new parishioners Put info in the Bulletin and encourage people to sign up for hospitality/welcoming Rosary before Mass could be a comfort for some Bring good ideas back from other parishes Ensure that our website is current Celebrate our successes in welcoming parishioners There is a visioning committee meeting on November 25th and those ideas will be discussed there 	Bridget	51

6. Review Action Items:		
a) What has been completed?		
b) What can be removed?		
The first 4 items on the list have been completed and deleted; the	Bridget	<u>6</u>
other 3 items will remain on the list	2114800	_
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7 Standing Reports:		7
a) Liturgy: Written Report: Looking for leads for hospitality and		<u> </u>
greeters ministries, may create a Prayers of the Faithful ministry	Bridget	
connected to scripture, encouraging all members to use flock notes	Diraget	
and complete the safety equation courses, sign-up is encouraged		
for all Masses, a tentative schedule is completed for Christmas and		
New Year's Masses, an interior map is being developed to support		
communications with ministries and the annual day of confessions		
will be on Dec. 17th		
b) Finance/Parish Business: Trever Blunt advised that: ordinary		
receipts to the end of Sept. were approximately 4% less than that	Trever Blunt/Arden	
of 2021, but operational costs were also less; there is a slight	Playford	
increase in revenue in Oct. 2022 versus that of Oct. 2021; Sunday	_	
Missals are available in the office for \$5; all evening meetings		
should end by 9PM, and doors should be locked; our volunteer		
coordinator will not be returning till Feb. 2023, so will be hiring a		
new part-time person, the maintenance committee is back online,		
snow removal has been done and lighting upgrades are continuing		
c) Parish/School Relations: Natalie advised that:		
a) During October, our clergy:		
Participated in 24 classroom visits	Natalie	
 Celebrated 11 Masses at schools-2 of those were followed 		
by adoration of the Blessed Sacrament		
• Celebrated 2 Masses at Camp Van Es (1 for chaplains and		
1 for a gr. 4 retreat)		
Celebrated 3 school Masses at OLPH church		
b) OLPH team and EICS staff met on Nov. 3 rd to discuss		
parish/school relations, faith formation and event planning		
c) Catholic Education Sunday was re-scheduled to Nov. 13 th ,staff		
and students volunteered at ministries and Masses were followed		
by coffee and fellowship in the foyer		
d) Sacraments: Natalie advised that:	Natalie	
a) 51 children celebrated First Reconciliation in Oct. and many	ratane	
parents also celebrated the sacrament with their children		
b) The Family Baptism Retreat was held on Oct. 23 rd -four families		
participated intending to have their children baptized in Nov. or Dec.		
c) First Communion Masses will be held on Dec. 3 rd and 4 th ; Mass		
times are:		
Sat. Dec. 3rd-5PM for a child who attends a school other		
than those listed below		
• Sun. Dec. 4 th -8:30AM-Ecole Pere Kearns and Madonna		
• Sun. Dec. 4 th-10:30AM-Holy Spirit and St. Theresa		
• Sun. Dec. 4 -10.30AW-Holy Spirit and St. Theresa • Sun. Dec. 4 th -12:30PM-St Nicholas, Holy Redeemer and St.		
Luke Schools		
d) Registrations for first Reconciliation/First Holy Communion		
preparation in 2023 are:		
Winter-27 pre-registered to begin preparation in Jan		
" Intel 2" pro regiotered to begin proputation in Juni	L	l

e) Confirmation Masses are scheduled for Feb. 5 th at 2:30PM and		
June 11 th at 2:30PM, an evening session was held in Oct. for the		
confirmation class with 35 students, plus others at ABJ, 44 more		
confirmands are pre-registered for classes in Jan., middle schools		
are asked to encourage more students to register for the second		
semester, Catholic Education was very successful and several		
schools are coming to OLPH for Masses in Dec.		
8(a) New Business: Parish Potluck-Nov. 26 th		
PPC members are requested to assist at this event after the 5PM	Bridget	<u>8</u>
Mass-advise Bridget of your availability as soon as you can.		
b) Parish Evening Lock-up: Parish groups are requested to end		
their evening meetings by 9PM and ensure that the building is		
locked prior to leaving		
9. Ministry Liaison: What have you heard?		<u>9</u>
Pauline advised that the CWL fall market was a great success and	Pauline	
they made over \$5,000, made approximately \$2,000 selling Grey		
Cup tickets, K of C and CWL hosted the Memorial Mass on Nov.		
9 th , will assist the Sacred Heart Church of the First Peoples with		
sandwiches for inner city residents, will host Holy Hour and Mass		
on Nov. 16 th , Christmas social is planned for Dec. 5 th where new		
prayer partners will be selected and there will be a collection for		
Edmonton Catholic Schools program for teen parents		
Greg Dixon advised K of C will have pancake breakfasts on Nov.	Greg Dixon	
20 th , Jan. 15 th , Feb. 19 th , Apr. 16 th and May 14th		
<u>10.</u> Wrap-up	Bridget	
a) Challenges and Blessings Roundtable:	All	
b) Next PPC Meeting-Wednesday, December 14th-7:00PM	Bridget	<u>10</u>
c) Closing Prayer	Deacon Lynn	
10. Adjournment-Meeting adjourned at 9:00PM	Bridget	<u>11</u>

• Spring-17 pre-registered to begin preparation in April

ACTION ITEMS

Date	Action Item	Person	Due Date	Status	Date	Comments
		Responsible			Completed	
November 14 th ,	Put info in Bulletin re	Natalie	November			
2022	volunteers for Welcoming		26 th , 2022			
	Ministry					
November 14 th ,	Contact Tricia Murphy re a	Bridget	November			
2022	youth who could lead a		30 th , 2022			
	social platform group					
November 14 th ,	Contact parishioners to start	Father Jim	November			
2022	a Welcoming Ministry		30 th , 2022			
November 14 th ,	Add Welcoming under New	Bridget	December			
2022	Business to PPC agenda	_	14 th , 2022			
June 8 th , 2022	Compose a video of the	Father Jim	November			
	importance of signing up for		30 th , 2022			
	ministries prior to Mass					
December 8 th ,	Advise Bridget of list of					
2021	parish groups with whom we	Father Jim	November			
	should be liaising		30 th , 2022			
October 12 th ,	Review list of potential	Father Jim	November			
2021	candidates for PPC for 22/23	and Bridget	30th, 2022			

Key Decisions/Conversations

	PPC agreed that OLPH should have a Welcoming Ministry to ensure	
7(e)	that parishioners and visitors feel like a part of our parish.	