

MINUTES for PPC MEETING: October 12th, 2022

Members Present: Father Jim, Father Mario, Deacon Lynn, Bridget Kenny, Rita Sandmaier, Ron Ross, Natalie Lavigne, Ana Fichtner, Peter Kamstra, Andrew Ehrkamp (guest) and Helen Doyle

<u>AGENDA ITEM</u>	<u>LEADER</u>	<u>REF#</u>
<u>1.</u> Opening Prayer/Gospel Reflection	Rita	<u>1</u>
<u>2.</u> Catholic Archdiocese of Edmonton-Andrew Ehrkamp from the Communications Department discussed the reorganization of the dept. to better serve parishes and requested feedback from us re how they can serve us better. Recommendation was that good communication tools are available, but parishioners need to be aware of their existence. Information will be put in the Bulletin re those resources and how to access them. Also, members would like more info on how to get involved in parish activities and where to find a Mass in the province, if you're travelling.	Andrew Ehrkamp	<u>2</u>
<u>3.</u> Review and Approval of Agenda-the agenda was amended to include d) Advent Mission under #8	Bridget	<u>3</u>
<u>4.</u> Review and approval of minutes from June 8 th and Sept. 14th: approved as distributed	Bridget	<u>4</u>
<u>5. Pastor's Opening Comments:</u> Father Jim welcomed Andrew to our meeting and advised that we benefit from having 2-way communication with the Archdiocese. Father Jim also recommended that we have an item on our agenda each month on faith formation e.g. indigenous relations; we are encouraged to submit ideas to Father Jim for faith-formation topics. Prasedium will be doing an audit of our Volunteer Management Program in the near future.	Father Jim	<u>5</u>
<u>6. Review Action Items:</u> a) What has been completed? b) What can be removed? Two of the items on the list have been completed and deleted; the other items will remain on the list with the dates changed	Bridget	<u>6</u>
<u>7. Standing Reports:</u> a) Liturgy: Peter advised that: An updated list will be sent to Arden of volunteers needing to complete the Safety Equation course, and those members will be requested to access the Prasedium Academy website to complete the course. Michelle will contact Arden to try to organize in-person safety equation courses and the potential for having a personal message from OLPH on the video. Sue will share a welcome message for those new to parish ministry groups. Priests will meet with Peter to discuss consistency in the celebration of the Mass. Sue will update and distribute the protocol for distribution of Holy Communion to parishioners with mobility issues and those in the AV booth; this information will also be shared with the ushers. b) Finance/Parish Business Report: Ron Ross advised that: Ordinary receipts to the end of August were approximately 4% less than they were for 2021, but operational costs were also less than they were to the end of August 2021. Angie De Wolfe has been hired on a fulltime basis; our third priest should be with us soon; and planning to get the maintenance crew together again this fall. FlockNote rollout is being prepared; current staff are being trained	Peter Kamstra Ron Ross/Arden Playford	<u>7</u>

<p>this proposal further. Motion carried. It was moved by Natalie and seconded by Deacon Lynn that OLPH make a presentation to the Archdiocese on the merits of this proposal; motion carried.</p> <p>b) Parish growth focus: Father Jim advised that this will be handled by the Visioning Committee.</p> <p>c) Ecumenical Mission: Rita advised that the speaker was very good, but numbers were down from previous years.</p> <p>d) Advent Mission: A committee consisting of Father Jim, Natalie, Rita and Bridget will meet to discuss</p>	<p>Father Jim</p> <p>Rita</p> <p>Father Jim, Rita, Natalie, Bridget</p>	
<p>9. Ministry Liaison: What have you heard? Nil reports</p>		<u>9</u>
<p>10. Wrap-up</p> <p>a) Challenges and Blessings Roundtable:</p> <p>b) Next PPC Meeting-Wednesday, November 9th-7:00PM</p> <p>c) Closing Prayer</p> <p>10. Adjournment-Meeting adjourned at 9:10PM</p>	<p>Bridget</p> <p>All</p> <p>Bridget</p> <p>Father Mario</p> <p>Bridget</p>	<p><u>10</u></p> <p><u>11</u></p>

ACTION ITEMS

Date	Action Item	Person Responsible	Due Date	Status	Date Completed	Comments
October 12 th , 2022	Ask Michelle Rose re best way to coordinate the promotion of Ministries	Bridget	October 30 th , 2022			
October 12 th , 2022	Put info in the Bulletin re how to access the resources of the Archdiocese	Natalie	October 30 th , 2022			
October 12 th , 2022	Give Father Jim ideas for faith-formation to be discussed at PPC meetings	All	November 6 th , 2022			
September 14 th , 2022	Review suggestions for bringing parishioners back and form a concrete plan	Visioning Committee	November 30 th , 2022			
June 8 th , 2022	Compose a video of the importance of signing up for ministries prior to Mass	Father Jim	November 30 th , 2022			
December 8 th , 2021	Advise Bridget of list of parish groups with whom we should be liaising	Father Jim	November 30 th , 2022			
October 12 th , 2021	Review list of potential candidates for PPC for 22/23	Father Jim and Bridget	November 30 th , 2022			

Key Decisions/Conversations

8(a)	<ul style="list-style-type: none"> PPC agreed that OLPH should explore the potential for building a senior's complex on church land; this will be discussed with the Archdiocese. 	
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