## MINUTES for PPC MEETING: October 12th, 2022

Members Present: Father Jim, Father Mario, Deacon Lynn, Bridget Kenny, Rita Sandmaier, Ron Ross, Natalie Lavigne, Ana Fichtner, Peter Kamstra, Andrew Ehrkamp (guest) and Helen Doyle

(guest) and Helen Doyle  AGENDA ITEM	LEADER	REF#
1. Opening Prayer/Gospel Reflection	Rita	1
2. Catholic Archdiocese of Edmonton-Andrew Ehrkamp from		_
the Communications Department discussed the		
reorganization of the dept. to better serve parishes and		
requested feedback from us re how they can serve us better.		
Recommendation was that good communication tools are	Andrew Ehrkamp	<u>2</u>
available, but parishioners need to be aware of their	г	_
existence. Information will be put in the Bulletin re those		
resources and how to access them. Also, members would		
like more info on how to get involved in parish activities		
and where to find a Mass in the province, if you're		
travelling.		
3. Review and Approval of Agenda-the agenda was amended to	Bridget	<u>3</u>
include d) Advent Mission under #8	Diaget	<u>2</u>
4. Review and approval of minutes from June 8 <sup>th</sup> and Sept. 14th:	Bridget	<u>4</u>
approved as distributed	<u> </u>	
5. Pastor's Opening Comments: Father Jim welcomed Andrew	Father Jim	<u>5</u>
to our meeting and advised that we benefit from having 2-way		<del>-</del>
communication with the Archdiocese. Father Jim also		
recommended that we have an item on our agenda each month on		
faith formation e.g. indigenous relations; we are encouraged to		
submit ideas to Father Jim for faith-formation topics. Prasedium		
will be doing an audit of our Volunteer Management Program in		
the near future.		
6. Review Action Items:		
a) What has been completed?		
<b>b)</b> What can be removed?		
Two of the items on the list have been completed and deleted; the	Bridget	<u>6</u>
other items will remain on the list with the dates changed	S	_
7. Standing Reports:		
a) Liturgy: Peter advised that: An updated list will be sent to		<u>7</u>
Arden of volunteers needing to complete the Safety Equation		_
course, and those members will be requested to access the		
Prasedium Academy website to complete the course. Michelle will	Peter Kamstra	
contact Arden to try to organize in-person safety equation courses		
and the potential for having a personal message from OLPH on the		
video. Sue will share a welcome message for those new to parish		
ministry groups. Priests will meet with Peter to discuss consistency		
in the celebration of the Mass. Sue will update and distribute the		
protocol for distribution of Holy Communion to parishioners with		
mobility issues and those in the AV booth; this information will		
also be shared with the ushers.		
b) Finance/Parish Business Report: Ron Ross advised that:		
Ordinary receipts to the end of August were approximately 4% less	Ron Ross/Arden	
than they were for 2021, but operational costs were also less than	Playford	
they were to the end of August 2021. Angie De Wolfe has been	114,1014	
hired on a fulltime basis; our third priest should be with us soon;		
and planning to get the maintenance crew together again this fall.		
FlockNote rollout is being prepared; current staff are being trained		
1 locks tole follout is being prepared, current start are being trailled		

to assist with the Volunteer Management program in the absence		
of Monique, due to illness.		
c) Parish/School Relations: Natalie advised that:		
a) During September, our clergy:		
Participated in 11 classroom visits	NT . 1'	
Celebrated 3 Masses at schools(including the open-air	Natalie	
Mass at ABJ)		
Celebrated 3 Masses at Camp Van E's with EICS students		
<ul> <li>Celebrated 1 school Mass at OLPH church</li> </ul>		
<ul> <li>Attended 2 junior high retreats</li> </ul>		
<ul> <li>Blessed and presented Bibles to grade 4's at 3 schools</li> </ul>		
b) ABJ staff will attend 8:30 Mass prior to the beginning of		
their PD days this year; the first PD day was on Sept. 23 <sup>rd</sup> and		
was followed by training for staff who would like to serve as		
proclaimers and extraordinary Eucharistic Ministers; eleven		
staff participated, and thanks to Sue Szojka for leading the		
training. Future training of this nature will be open to all		
schools; music ministry training will also be offered		
c) Three school Masses will be held at OLPH in October		
d) Catholic Education Sunday is scheduled for November 13 <sup>th</sup> .		
d. Sacraments: Natalie advised that:		
a) Registrations for First Reconciliation/First Holy Communion	Natalie	
this year are:	Natarie	
• Fall-60 in progress (First Reconciliation Retreat-Oct. 15 <sup>th</sup> ,		
Celebration–Oct. 22, First Communion Retreat-Nov. 26th,		
celebration at all Masses on Dec. 3-4		
• Winter-20 pre-registered to begin preparation in Jan.		
<ul> <li>Spring-9 pre-registered to begin preparation in April.</li> </ul>		
b) Approximately 20 registrations were returned where the parents		
indicated that their child was not baptized; this has led to some		
pastoral conversations where parents were referred to RCIA; five		
of those families have registered to participate in Baptism		
preparation this fall to prepare for Reconciliation and First		
Communion in the winter or spring. There is a Family Baptism		
Retreat on Oct. 23 for children ages 7-10 and their parents. This		
preparation is in addition to the regular class for all parents		
requesting to baptize a child.		
c) Great participation and engagement at the first fall Confirmation		
class in Sept. Next class is on Oct. 19 <sup>th</sup> . Preparation program will		
be completed in Jan. Date of Confirmation Mass to be determined;		
there are 34 more Confirmands pre-registered for the next session		
of classes.		
e) Visioning update: Father Jim advised that we may have		
Stewardship info weekends where we focus on different ministries,	Father Jim	
still considering whether or not we can resume passing of the		
basket for contributions, and the Liturgy committee will be		
surveyed to get their thoughts.		
f) Youth: Report: There will be a youth retreat on December 3 <sup>rd</sup> ,	Bridget	
open to all grades 6-8 in the archdiocese		
<b>8(a)</b> New Business: Senior's Proposal: There is a builder who is		
interested in building a senior's complex on church land-talks are	Bridget	
exploratory at this point, but rents will be cheaper than market		
rates. We would need permission from the Archdiocese to proceed;		
it was moved by Natalie and seconded by Rita that OLPH pursue		<u>8</u>

this proposal further. Motion carried. It was moved by Natalie and		
seconded by Deacon Lynn that OLPH make a presentation to the		
Archdiocese on the merits of this proposal; motion carried.		
b) Parish growth focus: Father Jim advised that this will be	Father Jim	
handled by the Visioning Committee.		
c) Ecumenical Mission: Rita advised that the speaker was very	Rita	
good, but numbers were down from previous years.		
d) Advent Mission: A committee consisting of Father Jim,	Father Jim, Rita,	
Natalie, Rita and Bridget will meet to discuss	Natalie, Bridget	
<b>9. Ministry Liaison:</b> What have you heard? Nil reports		9
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<b>10.</b> Wrap-up	Bridget	
a) Challenges and Blessings Roundtable:	All	
b) Next PPC Meeting-Wednesday, November 9th-7:00PM	Bridget	10
c) Closing Prayer	Father Mario	10
10. Adjournment-Meeting adjourned at 9:10PM	Bridget	11
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**ACTION ITEMS** 

Date	Action Item	Person Responsible	<b>Due Date</b>	Status	Date Completed	Comments
October 12 <sup>th</sup> , 2022	Ask Michelle Rose re best way to coordinate the promotion of Ministries	Bridget	October 30 <sup>th</sup> , 2022		Completed	
October 12 <sup>th</sup> , 2022	Put info in the Bulletin re how to access the resources of the Archdiocese	Natalie	October 30 <sup>th</sup> , 2022			
October 12 <sup>th</sup> , 2022	Give Father Jim ideas for faith-formation to be discussed at PPC meetings	All	November 6 <sup>th</sup> , 2022			
September 14 <sup>th</sup> , 2022	Review suggestions for bringing parishioners back and form a concrete plan	Visioning Committee	November 30 <sup>th</sup> , 2022			
June 8 <sup>th</sup> , 2022	Compose a video of the importance of signing up for ministries prior to Mass	Father Jim	November 30 <sup>th</sup> , 2022			
December 8 <sup>th</sup> , 2021	Advise Bridget of list of parish groups with whom we should be liaising	Father Jim	November 30 <sup>th</sup> , 2022			
October 12 <sup>th</sup> , 2021	Review list of potential candidates for PPC for 22/23	Father Jim and Bridget	November 30th, 2022			

## **Key Decisions/Conversations**

8(a)	PPC agreed that OLPH should explore the potential for building a senior's complex on church land; this will be discussed with the	
	Archdiocese.	